

**TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN
BUILDING COMMITTEE MEETING
TUESDAY, OCTOBER 4, 2016**

Location: Town Hall Annex, Second Floor

Present: John Cole, Chairman
Adam Chapdelaine
Allen Reedy
Ruthy Bennett
Brett Lambert
John F. Maher

Guests: Rob Juusola, NV5
Scot Woodins, DRA
Kathy Bodie, Superintendent of Schools
Michael Hanna, Principal of Stratton School
Karen Donato, Principal of Thompson Elementary School

Absent: Bill Hayner
Bob Jefferson
Diane Johnson

Chairman Cole called the meeting to order at 7:30 PM.

STRATTON SCHOOL

Mr. Juusola gave an update of the progress of the work and submitted a project update document, which he had previously provided to the members electronically. Work is progressing with the new boiler, piping, a new roof membrane and other work. Also, work is being accomplished on handicap ramps on the Pheasant Avenue side. The cloth wiring is also progressing.

Rob also gave an update on the construction contingency which, including anticipated costs, currently stands at approximately \$487,000. There has been no change in the owner's contingency.

GIBBS SCHOOL

Mr. Juusola summarized the monthly report, which had been submitted previously. The architect, Feinberg Alexander, is establishing a schedule. A meeting with the parents has been held. A consultant to the architect is trying to establish some guiding principles after considering those views brought forth by various stakeholders.

Three prospective contractors have prequalified. The next step will be that these contractors submit a project cost and schedule, and how they will approach the project construction. The architect advised the Committee that it wanted to change three of the consultants, but the Committee members expressed concern especially in the area of specifications writing. The Committee asked that Mr. Juusola return to the architect, and strongly suggest that these changes be reconsidered.

CENTRAL FIRE STATION

A serious plumbing issue has arisen that is being addressed.

COMMUNITY SAFETY BUILDING

The Chairman and Mr. Chapdelaine reported that the project is very near completion. Mr. Maher reported on a conversation that he was requested to have with Town Counsel, Douglas Heim and outside counsel, James Peloquin concerning potential litigation. Mr. Peloquin is still preparing a formal written response to the contractor's Change Order Request #159RRRR.

HOUSEKEEPING

The minutes of the September 20th meeting were unanimously approved on a motion by Chapdelaine, seconded by Lambert.

INVOICES

On a motion by Chapdelaine, seconded by Lambert, the following invoices were unanimously approved:

1. Pay Requisition for G&R Construction Company for Stratton School in the amount of \$663,775.80;
2. Triumph in the amount of \$170;
3. NV5 for Stratton School in the amount of \$21,000;
4. DRA for September Billing in the amount of \$14,220;
5. UTS of Massachusetts - - construction testing in the amount of \$850;
6. Progressive Communication - - telephone wiring in the amount of \$1,580;
7. School Specialty for art classroom furniture in the amount of \$2,556.21;
8. W. B. Mason - - white board in the amount of \$1,490;
9. W. B. Mason - - white board in the amount of \$839.94;
10. Horizon Engineering, commissioning agent in the amount of \$839.25;
11. Insight Investment - - Stratton modular lease in the amount of \$12,455.33;
12. Gatehouse Media - - Advertisement for Gibbs bid documents in the amount of \$186.24;
13. NV5 for Gibbs September billing in the amount of \$16,500;
14. Gatehouse Media - - Advertisement for Thompson bid documents in the amount of \$394.20;
15. PMA for Community Safety Building August billing in the amount of \$5,925;
16. Broadlink Technology - - wiring of Thompson modulares in the amount of \$5,660.71;
17. SCCI for fiber-optic data link in the amount of \$1,139.34;
18. American Alarm for the Community Safety Building in the amount of \$3,444.90;
19. American Alarm for the Community Safety Building in the amount of \$430;
20. Action Target for Community Safety Building shooting range in the amount of \$29,039.05;
21. Ammondson Architects for Community Safety Building August billing in the amount of \$21,545.14; and
22. PMA for Community Safety Building September billing in the amount of \$16,675.40.

Whereupon, a motion was made by Maher, seconded by Chapdelaine, to adjourn at 8:35 PM, and it was unanimously voted.

Respectfully submitted

John F. Maher, Clerk Pro Tem